

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	The Director of Public Health		
<b>Contact person:</b>	Leanne Powell	<b>Telephone number:</b> 0113 37 86049	
<b>Subject<sup>2</sup>:</b>	<b>Authority to directly award contracts in respect of the Family Healthy Living Programme</b>		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Public Health has:-</p> <p>Approved the direct award of the contract to Health for All (Leeds) Ltd for the provision of the family healthy living programme for a period of 3 years commencing on 1<sup>st</sup> April 2024 (with an option to extend for a period of up to 24 months in any combination) in the sum of £261,576 (£87,192 per annum) in accordance with Contract Procedure Rule (CPR) 9.5. The value of the contract if the full extension period was to be utilised would be £435,960 which would be subject to a separate decision at the appropriate time.</p> <p>Approved the direct award of the contract to Dance Action Zone Leeds (DAZL) Ltd for the provision of the family healthy living programme for a period of 3 years commencing on 1<sup>st</sup> April 2024 (with an option to extend for a period of up to 24 months in any combination) in the sum of £247,338 (£82,446 per annum) in accordance with CPR 9.5. The value of the contract if the full extension period was to be utilised would be £412,230 which would be subject to a separate decision at the appropriate time.</p> <p>Approved the direct award of the contract to LS-TEN Ltd for the provision of the family healthy living programme for a period of 3 years commencing on</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.


	<p>1<sup>st</sup> April 2024 (with an option to extend for a period of up to 24 months in any combination) in the sum of £59,724 (£19,908 per annum) in accordance with CPR 8.3. The value of the contract if the full extension period was to be utilised would be £99,540, which would be subject to a separate decision at the appropriate time.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>See report.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>See report.</p>
<b>Affected wards:</b>	All
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member was briefed.
	Ward Councillors
	Chief Digital and Information Officer <sup>5</sup>
	Chief Asset Management and Regeneration Officer <sup>6</sup>
	Others Legal, finance, procurement, chief officer.
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:-
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date	
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval		
	Signature	Date	
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>10</sup>		
	Victoria Eaton, The Director of Public Health		
	Signature	Date	
		16/4/24	

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.